

MINUTES

Marion Craine Room Gallery Exhibition ("MCRGE") Committee Meeting Wednesday, May 21, 2014

Call to Order:

A quorum being established, the meeting was called to order at 10:05am, Wednesday, May 21, 2014 by Eileen Godin, Chairman. The meeting was in the Snow Library Trustees Room.

Meeting Attendance:

Committee members present: Florence Adams, Eileen Godin, Megan Fates, Kathy Meyers, Ellen Mulroney, Betsy Wagner, and Andree Yager.

Library Staff members present: Snow Library Director Tavi Prugno, Principal-Clerk, Tom Michels

Others present: Barbara Natale: Board of Trustees representative

Committee Members absent: Marcy Haffner.

Public Comment:

None

Minutes:

Minutes for the Committee Meeting dated April 16, 2014 were approved as presented.

Financial Report:

Director Tavi Prugno reported that the balance in the MCG Fund is currently \$2,140.62. There was no activity in this account during the month. Total activity for the year reflects one \$50 deposit in August from an exhibitor and one expense of \$165 for busing the Orleans Elementary School 4th graders to the Cape Cod Museum of Art ("CCMA") in conjunction with this month's Craine exhibit.

General Meeting Including Director's Report and Old Business:

- Director Tavi Prugno gave an update regarding the septic system construction. At this time no closing of the Library is planned. The current system will not be removed and therefore the parking lot will not have to be ripped up. A new tank will be added near the Village Green. Bids are out and an award will be made on June 6. It is anticipated that the work will be completed before the Fourth of July and that the only disruption we

expect will be in regard to parking and spaces that will be occupied by heavy equipment. No Gallery program or summer music program should be disrupted.

- The Director told the group that whoever is coordinating a monthly event should let the Library personnel know how things should be arranged. This way the Library can have chairs set up properly etc.
- Barbara Natale, the Board of Trustee liaison, reported that the Board of Trustees had approved calling the Committee the Marion Craine Gallery Committee and the room the Marion Craine Room. This should avoid inconsistencies in the future.
- Point was raised suggesting that Marion Craine Gallery Committee members go to Trustee meetings occasionally. It was decided that they should do this on a revolving basis. The following preliminary schedule was agreed to.

June	Megan Fates
July	Florence Adams
August	Andree Yager
September	Kathy Meyers
October	Ellen Mulrone
November	Marcy Haffner - subject to her agreement
December	Eileen Godin

- The issue of public relations and publicity was brought up under old business. It was affirmed that the Committee has been leaving this up to Artists regarding their particular show. The Committee would try to come up with a list of various contact places for publicity and give this to each Artist. This list should be sent to Tom Michels, Principal Clerk of Snow Library and he will disseminate it to other members for their corrections or additions. This list would include places such as Channel 18 and other venues that make public service announcements.
- The need for a general article about the Marion Craine Gallery was discussed and Eileen Godin will contact someone to write an article about the Gallery and its events in general. It is hoped that they can get this to Carol Dumas, editor of the Cape Codder.
- The Committee will design and have printed 5 to 8 "come and see" posters to be hung around Town in such places as the post offices, Friends Marketplace, and the Orleans Community Partnership ("OCP"). These posters will have the next few events on it and suggest to people that they stop by and enjoy the show.
- It was emphasized that the Gallery schedule should also be on the Town website as well as the website for the OCP.
- It was suggested that next year the Marion Craine Gallery Committee do something so that something might be done to promote the Marion Craine Gallery in the Fourth of July parade.
- The party for exhibitors is moving forward. A large list has been developed by Florence Adams and she is in the process of updating things like addresses so as to be able to create invitations. The party for exhibitors will be held on Wednesday, September 17 between 6 PM and 8 PM in the Marion Craine Room. There will be no Marion Craine

Gallery Committee meeting that morning. The event will be catered and invitations will be sent not only to past participant exhibitors but also to Trustees, to the Friends of Snow Library and to certain Town of Orleans officials.

- Florence Adams will make name tag cards and Kathy Meyers will letter the names on to the tags.
- The Committee discussed an artist that has asked a number of times to exhibit again. It was agreed that we would not break the protocol that requires exhibitors to wait 3 years between shows.
- The exhibit of the Sewer Covers was a big hit in line with our septic system problems. However, rather than leaving that up for 2 months as originally planned a new show will be hung in June in concert with the OCP. It is called Imagine Orleans. The show will contain many architectural renderings, schematics and Streetscapes of various changes being suggested in different areas of the Town. It includes such things as the redoing of the Firehouse and some suggested changes in parks and other land in Town. The show provides post-its and other ways for those that come to the show to leave positive or negative comments about proposed changes.
- 2 new applications have been received to use the Gallery. One is the Visual Artist Collective which had been tentatively approved subject to the submission of the application at the last Marion Craine Gallery Committee meeting.
- It was noted that the schedule has 3 photographic exhibits in a row and more effort in the future will be made so that concurrent shows are more varied.

Items for Future Agenda:

- The Committee would like to discuss public relations and publicity further.
- The Committee plans to review all of their policies and submit them to the Board of Trustees for final approval.
- Final plans for the Exhibitors Party will be presented in the future.

Next meeting will be June 18, 2014. **The meeting was adjourned at 11:121am.**

Respectfully submitted,

Tom Michels, Principal Clerk, Snow Library

Handouts: The most recent schedule was distributed.

Approved by the Marion Craine Room Gallery Committee on June 18, 2014.
